

Cache Valley Gardeners' Market

Vendor Guidelines

2010

www.gardenersmarket.org

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The Cache Valley Gardeners' Market welcomes all vendors regardless of ethnicity, creed, color, sex, religion, sexual orientation, age, nationality or marital status. **The Cache Valley Gardeners' Market Steering Committee (CVGMSC) may, at any time, modify or add to these rules to better serve CVGM interests.**

Mission Statement

The mission of Cache Valley Gardeners' Market is to educate consumers about sustainable agriculture and healthy foods, provide a source of revenue for local farmers and artisans, and create a vital community gathering place for all ages. Our Market showcases locally homegrown produce, fine arts and handmade crafts. In support of this mission, we will:

- Foster commercial and educational relationships between our vendors and city-dwellers;
- Serve as a small business incubator for local farms, artisan food producers, and craft artisans;
- Enhance the region's quality of life by encouraging environmentally sound agriculture and access to local, healthier foods.

Section 1

FEES

1.1 Fee Structure

Yearly Membership/Application Fee: \$10.00 non-refundable.

Vendor Space Fees:

Weekly – Produce, dairy, eggs, and meat \$5.00. All others, \$10.00. This year you can pay at the market table as you check in. If you don't have payment on you, please pick up a fee envelope at the Market Information Table. Place your fee inside and place on table.

Seasonal – Vendor must pre-qualify. Application must be made prior to 1 April. Payment due before or at orientation.

Produce, dairy, eggs, and meat: **\$90.00**

All other categories (Brokers, Processed food, Service, Crafts, Prepared food): **\$165.00**

Junior Vendor Program – 12 and under – No application fee. Weekly fee – \$1.00 per family.

ONLY one wagon, wheelbarrow, or equivalent to sell. **The item must have been produced/grown by the child.** Parents should remain on premises to supervise. Families abusing this program will be asked to leave. Due to past abuse of this program by adults, no craft/food vendors accepted unless the Market Manager has pre-approved the child.

1.2 Generator and Electricity Fee

Saturday Market Vendors using electricity¹ will be charged an additional \$5 per day of use. Use of generator is discouraged and only with permission of the Market Manager.

Section 2

VENDOR SPACES

Each vendor space is approximately 10'X10'.

FYI "Produce Row" (Requested by customers) is located along both sides of the sidewalk of 200 West. First priority vendors for this aisle are our fresh food vendors (including produce, eggs, meat, dairy and beekeepers). A few veteran seasonal craft vendors round out the area. Contrary to popular belief – most of our spaces are great spaces! Customers interested in more than buying produce will find quality.

2.1 Weekly Space assignment Only the Market Manager or an assistant can assign a weekly space. Check in at the CVGM Market Information Table at 200 East.

2.2 Seasonal Space assignment

2.2.1 Deadline. Seasonal spaces are limited to applications received from qualified vendors.²

2.2.2 Multiple Spaces. Produce growers may request an additional 10'X10' space. The Market Manager will determine need, location and possible fee increase depending on location. These spaces might not be located in prime areas.

2.2.3 Non-Transferable. Vendors may not sublet and/or promise their space to others. **Only the Market Manager can assign spaces.**

2.2.4 Relocation. Seasonal space assignment can be changed at the discretion of the Market Manager as needed for the good of the market.

2.3 Cancellations Seasonal Vendors not able to attend market are required to contact the Market Manager via phone or email no later than 6:00 PM, Thursday prior to Saturday's Market. If a cancellation is made after that time, then a late Cancellation Penalty will be incurred. Three No-shows without contacting the Market Manager or late cancellations will result in a forfeit of "reserved space" for the remainder of the season. **Unforeseen emergencies will be taken unto consideration when applying the cancellation policies.**

¹ In the event electricity becomes available.

² A qualified Market vendor has completed two years of Market participation (2008), attended a minimum of 20 markets each season and has been approved by the Vendor Application Review Board.

Exception to Cancellation Deadline – “Fair Weather Vendors”

An exception to the deadline will be made for vendors whose products would be damaged by or who are otherwise unable to sell in inclement weather. To become a “Fair Weather Vendor” you must indicate this on your vendor application or send a written request to the Market Manager. You will be assigned outer stalls for the season so that, in the event of cancellation, your absence will create minimal disruption to the site layout. Fair Weather Vendors will be permitted to wait until 7 a.m. on market day to call to cancel due to bad weather.

2.4 Late Arrival Seasonal “reserved spaces” will be guaranteed until 8:30 AM. After this time, vacant spaces will be allocated as “weekly” space. If you arrive late and notice your space has been re-assigned, please do not approach the vendor, the market manager will assign you a temporary space for the day. Repeated late arrival or disrupting market over losing your space will result in loss of “reserved space” for the remainder of the season.

2.7 Opt-Out Policy If a seasonal space vendor wishes to cancel his/her commitment to vend for the remainder of the season, fees are not refundable. If the vendor is in good standing and wishes to remain in good standing to qualify for a reserved space in the future, you must notify the Market Manager before you leave for the season. Failure to do so will result in loss of seasonal space qualification the following season.

Section 3

VENDOR SET UP/BREAK DOWN AND PARKING

No Sales are allowed before 9:00 or after 1:00.

No sales will be allowed before the Market Manager gives the signal that the market is open. This is to allow for uninterrupted set-up time for all vendors, to reduce the number of people in the market site while vehicles are still present, and to prevent shoppers arriving earlier and earlier to buy at the market. We ask vendor cooperation in respectfully informing customers of the reasoning behind this rule. If an unusual circumstance arises, please ask the Market Manager’s permission to sell to a particular customer before doing so. Please note that it is okay to sell to other vendors before the Market opens. (PASTRY AND COFFEE VENDORS MAY BEGIN AS DESIRED)

If you park in front of the Market Information Booth area, please watch for the Market Trailer. To help make Market Set Up run smoothly it needs to be unloaded ASAP. Please move when it arrives.

3.1 Unloading/Set-Up & Loading/Take-Down

Booth set-up is not permitted until 7:45. Vendors must be at the market site at least 1/2 hour before the market opens (8:30) and MUST be ready to begin selling when the Market opens.

Vendors must move their car ASAP. Please unload your cars **BEFORE** you set up – not AS you set up. In other words, **Do not set up BEFORE you move your car.**

In order for the market management to complete their set up before the market opens, all vehicles must be fully unloaded and out of the Saturday Market site by 8:30 AM.

Early booth disassembly is discouraged until market is closed. If you sell out early, cover your tables and come back at 1:00 to dismantle. During market breakdown, vendors must break down stalls and canopies and prepare everything for loading before bringing vehicles in to load.

Repeated failure to adhere to this guideline may result in Market disciplinary action.

3.2 Vendor Parking All vendors must park off-site after unloading. Please park at least two blocks away from the market. Suggested Streets: 300 South, 300 East, Garff Gardens etc. If you have mobility and/or health issues, please notify the Market information table and we will help with parking.

Logan Police Department **will** ticket and/or tow any vehicles left double parked, diagonally parked along 100 South or blocking driveways. ***Please be respectful of the neighboring households.***

Section 4

VENDOR SITE OBLIGATIONS

- 4.1 Display** Vendors shall provide their own tables, which must not be a hazard to the public or other vendors, mats (as required by Logan City Parks & Rec - **No Mats No Set Up!**), or shade. Table displays, temporary displays in front of stalls and signs must not block accessibility to adjoining stalls, or impair another vendor's ability to sell. All canopies or umbrellas are required to be secured to the ground from the time their canopy or umbrella is put up to the time it is taken down. Any vendor who fails to properly secure his or her canopy or umbrella will not be allowed to sell at the farmers market on that market day, unless that vendor chooses to take down and store their canopy or umbrella and sell without it. The Market will not be responsible for losses/claims due to unsecured tents/canopies.
- 4.2 Electricity/Generators** **At this time**, CVGM does not provide electricity nor is it available at the Park. The Market allows a limited number of generators to be used each year. Requests are considered by the Market Manager who reserves the right to determine whether the said generator qualifies for use. Generators producing over 60 decibels of sound will not be permitted to be used during the Market. If approved, vendors are required to provide an extension cord and mats to cover the part of the cord that lies in an area utilized by Market customers. All generators must be muffled to respect vendors, customers and residents.
- 4.3 Signage** Each booth space must prominently display a sign clearly identifying the farm or business by name and the location of the farm or business. Signs must be a minimum of 8" x 11". Signs must be in place by 9:00. All descriptions of products must be accurate.
- 4.4 Clean-up** Vendors are responsible for keeping their space clean and attractive during market hours and must clean up their space after the market closes, including sweeping up any debris and removing trash. Vendors whose products generate waste (e.g., on-site prepared food and samples) must provide a trash receptacle at their booth for customers to use.
- 4.5 Permits** Vendors shall provide CVGM with copies of any permits and licenses applicable to the sale of their products. Some examples are nursery licenses for bedding plants, organic certification, and licensed kitchens for processed foods. Vendors must post their organic certification in their stalls. Food Vendors must display their permits.
- 4.6 Hold Harmless** Vendors assume full liability for the products they sell and agree to hold the CVGM harmless from and against any claim of injury, or damage by any buyer, vendor, or other persons, resulting from the use, consumption, disposition, display, or marketing of vendors' products. The Cache Valley Gardeners' Market Association is not liable for any injury, theft, or damage to either the buyer or vendor (or their property), arising out of or pertaining to preparation for or participation in the Market. Vendors further agree to indemnify and hold the Cache Valley Gardeners' Market Association harmless from and against any claims for such injury, theft or damage.

Section 5

MEMBERSHIP

- 5.1 Vendor Members** or their agents listed on their membership application may sell at the market.
- 5.1.1** All products must be grown, raised, produced, prepared, handmade or gathered by the vendor within the Market boundary, this is defined as: the borders of Utah or in the adjacent counties of Idaho and Wyoming, except as otherwise provided below.
- 5.1.2** Vendors must submit a complete list of products they intend to sell with their application.
- 5.1.3 Product Acceptance:** The Cache Valley Gardeners' Market has the right to approve, refuse, and limit products to be sold. Vendors must request approval from the Market Manager before adding additional product during the season.

5.2 Principle farmer/food producer vendors may send family members, partners, or employees to the Market in their place providing they are involved with the production and are responsible for having their on-site representative aware of all Market rules and policies.

Craft and processed food vendors are expected to be onsite at each market. If you have a conflict of schedule, please send a representative to that activity and attend CVGM.

5.2.1 All employees, partners, and family members will submit personal information and be asked to sign an agreement that states they understand and will comply with Market policies and guidelines. They may sign and place the information on the back of your application.

5.2.2 Employees may sell their own approved handcrafted/locally grown products provided they have a paid application on file.

5.3 Summer Citizen.³ We encourage our part time summer residents to sell at market.

Section 6

SELLING AT MARKET

The Utah Department of Agriculture and Food, Division of Regulatory Services has the authority to regulate and inspect areas where food is offered for sale. The Market is functionally a produce stand; an inspection from this agency is anticipated every year. **Each Produce/Dairy/Meat vendor station must have the ability to sanitize hands (e.g. antibacterial wipes or gel hand sanitizer).**

PRODUCE GUIDELINES

6.1 Producers/Farmers/Gardeners

Description: persons who raise produce (vegetables, fruits), herbs, flowers or nursery crops from seed or plants and care for, cultivate and harvest the crops offered for sale at the Market. Also in this category are beekeepers, egg farmers, poultry and livestock producers and farmers who process their own raw product into "value added" items. This is meant to exclude those who might work on or manage a corporately/non-profit owned farm and have permission to dispose of surplus product (see Produce Broker Guidelines). Any vendors bringing products to sell other than those grown on their land without manager's approval will lose the right to sell at the Market. The location of the farm and residence must be within the Market Boundary, this is defined as: the borders of Utah or in the adjacent counties of Idaho and Wyoming.

Produce at a Glance:

Signs Signs Signs

- Signage Each booth space must prominently display a sign clearly identifying the farm by name and the location of the farm or business and techniques used to grow produce.
- **Organic labeling** Products sold as "unsprayed" or "natural," etc are not required to be certified by any recognized certification agency. All products sold as organic must be grown, produced and processed in accordance with the USDA National Organic Program (Certified organic growers must provide a copy of their organic certificate to the Market Manager). All vendors are required to advertise truthfully and to respond to customers' questions in a like manner.
- Fruits and vegetables must be sold whole; no cut samples are allowed.
- Produce must be stored at least six inches off the ground.
- Price cannot be based on weight unless a certified balance is available. Use unit pricing..
- Pricing. Produce vendors are responsible for fair business practices and setting their own prices. Vendors are not allowed to give produce or other items away for free or at unreasonable low prices, thus undercutting potential sales of other vendors. See Page 11, rule 10:9.

6.2 Plant and Flower Vendors: Bedding and landscape plants and flowers (live or cut) must be either propagated by the vendor from seed, cuttings, bulbs, plugs or plant divisions or the plant grower

³ *Summer Citizen.* A non-resident of Cache County participating in the Summer Citizen Program at Utah State University.

must be in possession of plants for at least 60 days prior to sale at the Market. Some plants are taxable. See the Market Manager for paperwork.

- 6.2.1 **Resold bedding and potted plants** must be clearly marked by a sign denoting the item's place of origin and must be grown within the Market boundary. Plant receipts may be requested at any time by the Market Manager to verify length of possession.
- 6.2.2 **Dried Flower Arrangements and Wreaths** must be made from materials grown or gathered by the vendor.
- 6.2.2 Plant vendors must be in full compliance with the regulations of the UDAF. For licensing information call 752-6263. http://ag.utah.gov/plantind/nursery_license_types.html.

6.3 Dairy/Eggs/Meat Vendor (See 8:1) Taxable, See the Market Manager for paperwork.

- 6.3.1 **Milk and milk products** can only be sold from inspected sources and processors.
- 6.3.2 **Eggs** for sale must be clean, uncracked, and maintained at or below 41 degrees F (use a cooler with frozen freezer packs on the bottom and a calibrated thermometer.). Egg containers must carry the food and handling statement required by USDA.
- 6.3.3 **Frozen meats** that comply with all UDAF regulations (requires inspection stamps) can be sold.

6.4 Produce Broker Guidelines: On occasion, to attract Utah grown products not otherwise available at the market, the market may allow sales by persons other than those who grow, raise, produce or gather the product. Brokers may not duplicate local growers. See 8:1 Special Tax Guidelines. Taxable, see the Market Manager for paperwork.

- 6.4.1 **Brokers are allowed for fresh produce only.**
- 6.4.2 Brokers must contact the Market Manager for pre-approval before bringing their produce to the market.
- 6.4.3 Brokers must buy direct from farmers within the Market boundaries and must provide and display the name, address, and phone number of all farms that he/she represents to the Market Manager at the beginning of the season or no later than one week before the reselling occurs. No third party sales allowed. All brokered fruit must be approved weekly by the Market Manager or representative. The produce must have been grown within the Market boundaries.
- 6.4.4 Brokers must clearly label their produce as being "resold" or other wording with the same meaning and clearly marked by a sign indicating the item's place of origin.
- 6.4.5 Existing Market Members will receive preference in signing up for being Brokers.
- 6.4.6 Brokers must refrain from any unfair marketing practices. See Page 11, rule 10:9
- 6.4.7 Any deviation from the above is subject to disciplinary action.

6.5 Child Vendors are allowed to sell their handmade crafts in their parents' space for no extra fee. **Junior Produce Vendors** (Age: **12 and under**) space assigned by the Market Manager.

Whether the family has one or 10 children, the following apply:

- 6.5.1 **Fee:** \$1 per family per week.
- 6.5.2 **What:** Produce only: Children who raise produce (vegetables, fruits), herbs, flowers or nursery crops from seed or plants and care for, cultivate and harvest the crops offered for sale at the Market. Eggs. Vendors are not allowed to give produce or other items away for free or at unreasonable low prices, thus undercutting potential sales of adult vendors.
- 6.5.3 **How much:** The amount of produce that will fit in one cooler approximately 14"x14"x24". **Refilling is not allowed.** Vendors found refilling will pay \$15.00 for the day (application fee & weekly produce fee) and lose the right to sell as a junior vendor in the future.
- 6.5.4 **No reselling.** Children must re-sell at the regular fees.

Junior Vendor FAQs

My child wants to sell their craft items. CVGM does allow children to sell more than produce they just do not always qualify for the \$1 Jr. Vendor fee. Due to the growth of the market, we are in the process of figuring out the future of these young vendors. For now, we are asking that they not attend weekly and contact the Market Management prior to the market they wish to attend so we can have an idea about how much space to reserve.

I have more than one child and they all want to sell. Can't they each just pay \$1? Due to abuse by some families of our Junior Vendor program, we have had to tighten up the rules. If you have more than one cooler full of produce to sell, you are more than welcome to join our market as a weekly vendor for \$5 a week. We have many families who sell side by side with their children.

My child wants to sell cupcakes. Children are welcome to sell baked goods at market providing they are certified through the UDAF Cottage Food Program.

Section 7

TAXABLE PRODUCT GUIDELINES

SPECIAL TAX GUIDELINE FOR VENDORS:

Sales tax is assessed on all value-added products and brokered produce. A Market official will issue each vendor that sells taxable items a special event tax identification number. The money collected should be sent to the Utah State Tax Commission after the Market closes in October. Your name and event identification number will be reported to the state. If you have taxable and non-taxable items on the same table, all the items become taxable. Any required sales tax collections and remittances are the sole responsibility of the vendor. For further information, contact Utah State Tax Commission-Special Events Unit at 800-662-4335.

“Craft Vendors” at a glance

7.1 Artisan/Craft: Artisans create products of original art or craftwork. An observer of the craft can appreciate the technique and execution of the employment of manual skills in the craft's production, which are obtainable only through a significant period of experience and dedication.

- All items sold must be made completed by a single artist/craftsperson within the Market boundaries and be the product of a home or cottage type industry, not mass produced.
- An artisan may not sell anything that has not been approved prior to the day of the market.

Craft Application/Acceptance (The CVGM reserves the right to limit the number of Vendors)

- The Craft Application Review Committee and Market Manager will review each applicant. Some categories with numerous duplications might be closed each season.
- All applicants will be notified of acceptance/non-acceptance within two weeks of application.
- Photos must accompany all new artisan/craft applications. Send photos to photo@saabra.org
- Seasonal Vendors in good standing, approved in previous years do not need to be re-approved, but should note any product changes on their application form.

7.2 Service Vendor: All service vendors (such as face painting and massage) must be pre-approved. Chiropractors offering massage must follow our Pricing rule located on Page 10 10:9

7.3 Processed Food Vendor Guidelines:

Processed farm foods are those fresh food products that have added value to their product through processing such as: preserves, jams, jellies, cider, syrups, salsas, smoked meats or fish, dried fruit, flours and salad dressings. Processed foods must be produced by the vendor from raw ingredients. Processors must meet all federal, state, county and local safety and health requirements. All appropriate permits and licenses must be up to date and available to the Market Manager in order for the processor to be considered eligible to sell at CVGM. All applicable licenses and permits must be available for display whenever a processor is selling at the market. Vendors must have produced the items in an approved commercial kitchen or under the UDAF Cottage Food Program.

7.4 Baked Goods and Grain Products (commercial bakeries exempt):

This category includes homemade pastries, cookies, muffins, breads, pies and related take home desserts, not prepared on site. Pastas, granola, etc. are also included in this category. Baked goods and grain products must be produced by the vendor from raw ingredients (no packaged mixes). Vendors in this category are those who have cooked, baked or otherwise treated the product they sell. Vendors must have made the product in a certified commercial kitchen or under the UDAF Cottage Food Program. All permits must be posted onsite.

7.5 Concessionaire Vendor (Food/Beverage)/Demonstrator Guidelines:

Part of the draw of our market is that we do not resell any pre-packaged foods or drinks.

The CVGMSC shall determine what may be sold and the conditions. Entry is subject to Market Manager approval prior to market day.

- 7.5.1** A limited number of on-site prepared food and processed/preserved foods will be allowed. All such foods will be evaluated before they are approved for sale in the market. Priority will go to vendors who grow or use market ingredients in their product. CVGM reserves the right to prohibit anyone from selling or to prohibit any product from being sold.
- 7.5.2** All food and beverage vendors must obtain all necessary Health Department permits. Permits must be clearly displayed during the Market. For more information, contact the Bear River Health Department, 655 E. 1300 North, Logan; 753-5135. UDAF Cottage Food Program contact Rebecca Nielsen (801) 538-4956.
- 7.5.3** Food vendors cooking on site must meet Logan Fire Department regulations. Call 716-9515 for more information.
- 7.5.4** CVGM does not offer exclusive rights to any one vendor to sell any one product. Market customers generally benefit from having a choice. However, if CVGM believes the number of vendors offering the same or similar products is excessive, duplicate products may be denied entry.

7.6 Educational/Non-Profit Community Groups

The CVGM has allotted space at the market to help other non-profits do public outreach and education. Unfortunately, there is not enough space for all the groups that would like to attend. Educational/non-profit community groups may be granted space on a revolving basis. We restrict participation to only a few community-based groups that work directly within the market neighborhood areas. Non-profit groups interested in doing outreach at the markets must contact the CVGM by phone or email to inquire about eligibility and approval for tabling. All non-profits must be scheduled and contracted with the CVGM. The markets cannot be expected to accommodate non-profits that show up without prior written approval.

- 7.6.1** Community groups must comply with the same rules as regular Market members.
- 7.6.2** Community groups are not allowed to sell merchandise but may accept donations. Please do not exchange merchandise that does not meet market approval for donations.

Section 8

VENDOR INSPECTIONS

Purpose of Inspection The purpose of inspections is to assure that products sold at the Market are vendor produced as required and that the vendor lives and works within the geographical boundaries. Vendor participation in the Market requires the vendor to submit to inspection. The CVGMSC and/or Market Manager may request inspection of a vendor. The Market Manager has responsibility for vendor inspections, as needed in accordance with this policy. The Market Manager may delegate authority to two knowledgeable vendor members to assist in inspection. Inspectors will note production capabilities of the facilities they visit. If a discrepancy is apparent, the Market Manager may deny the vendor access to the Market. This decision may be appealed to the CVGMSC for final resolution.

Section 9

MARKET MANAGEMENT

THE MARKET MANAGER

The Market Manager (CVGMM) is the first and final authority on market day.

Verbal and/or physical abuse towards a CVGMM or any member of the Management Team will result in immediate expulsion from the Market.

The CVGMM's job is to implement the guidelines and policies of the Market. This includes:

Overseeing Market set-up, assigning vendor spaces, collecting fees, providing information on policies, and assuring vendor compliance with all Market policies. The Manager has authority to grant exceptions to market policies on an individual basis for just cause. It is the Manager's responsibility to respond to public concerns and complaints regarding vendors. The Manager acts as a conduit of information from the vendors and customers to the Cache Valley Gardeners' Market Steering Committee.

Section 10

DISCIPLINARY PROCEDURES

12.1 Enforcement of Market Policies

The Market Manager will determine if any vendor is failing to adhere to the policies set forth herein. Such failure will result as follows:

- 1st offense – verbal warning from Market Manager.
- 2nd offense – written warning.
- 3rd offense – expulsion from the market for remainder of the season**.

**The vendor is responsible for packing his/her product and belongings when asked to leave the market. If the vendor does not pack, the Market Manager has the authority to appoint others to help pack the vendor's products and belongings. The Market Association will not be held liable for any damage caused during such packing. The vendor is legally responsible for any damage that might occur while being escorted out of the Market.

A vendor has the right to appeal any decision of the Manager within two weeks of the Market Manager's actions. An appeal must be presented in writing to the CVGMSC at the CVGM mailing address.

The CVGMSC reserves the right to take action on a complaint or an appeal, which may include issuing additional warnings, barring a vendor from selling during any number of Market days including the remainder of the season. The CVGMSC further reserves the right to dismiss a request for an appeal on the basis of procedure or other legal considerations. The decision by the CVGMSC shall constitute a final decision on any appeal or complaint. A member of the Market is entitled to receive in writing a response to his or her appeal or complaint in a timely and reasonable manner.

No vendor, asked to leave for verbal/physical abuse towards a member of the market management can return or be reinstated without permission of the Market Manager.

Section 10

REGULATORY POLICIES

- 10.1 Alcohol/Drugs** No alcohol or drugs are permitted on the premises. If the Market Manager believes a vendor is intoxicated or under the influence of drugs, he/she has the authority to ask the vendor to leave the market immediately.
- 10.2 Behavior** All vendor members, family and staff, whether at the market site or market functions, will behave toward Market customers, Market members, staff and volunteers in a professional manner. Behavior contrary will lead to disciplinary action.
- 10.3 Entertainment and Music** CVGM books entertainment in the form of music and other events on most market days to enhance the environment for Market vendors and customers. Entertainers are not vendors and may not participate in Market governance. Entertainers are permitted in the Market so long as they do not interfere with the commerce for which the Market is established and so long as they do not violate these rules. Unscheduled musicians are not allowed. Playing from the curb is prohibited. **Performers cannot ask for money** but may place a donation container in one location. Performers may sell their CDs. **Violation of Rules.** The Market Manager may bar an entertainer from performing at the Market for violation of these Rules for a length of time determined by the Market Manager. Entertainers are expected to comply immediately when asked by Market Staff to use the microphone. This will only be requested in the event of an emergency or a missing child.
- 10.4 Franchise Vendors** No franchise-type home business selling and or advertising allowed. Any home business advertisement must be pre-approved by the Market Manager. Vendors found attempting to bypass this guideline may be asked to leave the market immediately.
- 10.5 Insurance** Vendors are strongly encouraged to obtain general liability insurance. CVGM is not responsible for any loss or damage incurred by vendors.
- 10.6 Logo Use** Members wishing to use the Cache Valley Gardeners' Market Logo must apply in writing to the CVGMSC.
- 10.7 Pets, Poultry and Livestock** Disability assistance dogs are the only animals allowed in the vending area. Logan City code states that no animals are allowed where people assemble, therefore, no animals may be physically sold or given away at the market..
- 10.8 Political/Religious Activities** The Market is not a forum for political or religious activities. Vendors are asked to refrain from campaigning or proselytizing. Space will not be allowed for this purpose.
- 10.9 Pricing** Each vendor is responsible for fair business practices and setting their own prices. All prices must be clearly marked or posted. Collusion and deceptive pricing practices are prohibited. Bargaining with the consumer is specifically allowed. Deliberate and significant undercutting of a competitor's pricing to gain market advantage is strongly discouraged and will be considered unfair. **We suggest, for good community and vendor relationship, that products not be priced below 80% of the prevailing Cache Valley area retail price.**
- 10.10 Radio/Stereos** Vendors are not permitted to play radios or use other sound-generating electronics during market hours except by prior approval from the market manager.
- 10.11 Returned Check Policy** Checks returned for non-sufficient funds (NSF) will be charged the banking fee and the vendor will not be able to attend the market until the matter is resolved.
- 10.14 Tobacco** City of Logan law prohibits smoking in public parks.
- 10.15 Volunteering** The Market appreciates vendor volunteers for set up and take down. Every vendor is expected to volunteer once a season. The Market Manager will assign dates.